

### ***REGISTRATION DESK***

The ISV Registration/Information desk is located in the Hanra Foyer and will remain open throughout the conference and staffed during the following times:

- Monday 21 October 07:30-20:00
- Tuesday 22 October 07:30-17:30
- Wednesday 23 October 07:30-17:00

### ***BADGES***

For security reasons, please wear your conference name badge at all times. Replacements for lost badges are available from the registration desk.

### ***DELEGATE BOOKS***

Please write your name in your delegate book; if misplaced, we'd like to ensure that yours can be returned.

### ***ORAL ABSTRACT PRESENTATION INSTRUCTIONS***

Oral presentations are allocated a total of 15 minutes, including time for questions, so please keep the actual talk to 10-12 minutes.

Bright Sparks presentations are a total of 10 minutes, so aim for 8 minutes to present. Chairpersons will eliminate questions for speakers whose talks run the maximum minutes.

All presenters: At least 2 hours prior to your presentation, please take your presentation on a USB flash drive directly to the registration desk. Staff will direct you to the VIP Room where the A/V technicians will load your presentation, and you will be able to make any last minute edits if needed. ISV staff will be available if you have any questions with the process.

### ***POSTER SESSION INSTRUCTIONS***

Poster presenters are asked to set up posters anytime between 08:00-10:00 on Monday, 21 October prior to the start of the opening remarks. If this is not possible, presenters may do so during the coffee breaks.

Poster stands will be set in the Shilla 1-5 rooms with poster numbers posted on each stand. Please refer to the poster index of this program book to check poster designation numbers. Supplies to attach posters to boards are provided.

The dedicated poster sessions will take place on Monday, 21 October from 17:30-20:00 as well as Tuesday, 22 October from 13:30-15:00. Poster presenters may stand by their posters during this time.

**Note:** PhD student and Early Career Researcher posters will be judged between 18:30-19:30 on Monday, 21 October. We ask you please stand by your posters during the judging.

Posters may be removed by 23 October, at the conclusion of the program to bring home. Any posters left after 17:00 Tuesday will be discarded.

### ***WELCOME RECEPTION***

A welcome reception will take place on Monday, 21 October, 18:00-20:00 in the Shilla 1-5 rooms, Hanra and Shilla foyers, and Hanra 1. Complimentary hors d'oeuvres and drinks will be provided.

### ***LUNCH***

Lunch will be provided on Monday, Tuesday, and Wednesday in Hanra 1,2,3. Bento boxes will be brought to you at your seat. Anyone who wishes to attend the Lunch Workshops should move to Hanra 3 and may have lunch during the workshop.

### ***COFFEE BREAKS***

Coffee breaks are included for all attendees Monday, Tuesday, Wednesday in the Hanra Foyer.

### ***WI-FI***

Wi-Fi will be available throughout the hotel free of charge.

Network name: PUBLIC\_SEOUL DRAGON CITY

No password is required.

### ***NO RECORDING OF SESSIONS***

Please be advised that no photography or video/sound recording of conference presentations can take place during the conference.

### ***VIRTUAL SESSIONS***

All presentations, abstracts, exhibits, and special virtual presentations and sessions will be uploaded to the ISV vFairs virtual platform. All congress delegates receive access to the content.

To access, please go to: <https://2024isvannualcongress.vfairs.com/>

- enter the email address you used to register for Congress.

### ***EVALUATION FORM***

Delegate views and feedback on the content and organization of the conference are highly valued. We encourage you to complete the evaluation form that will be emailed after the congress.

### ***GENERAL INFORMATION***

**Congress Location:** Seoul Dragon City, 95, Cheongpa-ro 20-gil, Yongsan-gu, Seoul 04372, Korea

**ISV Website:** [www.isv-online.org](http://www.isv-online.org)

**ISV Virtual Platform:** <https://2024isvannualcongress.vfairs.com/>

### ***GALA DINNER - Ticketed Event***


**Tuesday, 22nd October 2024, 18:30-21:30**

**Gavit Seom Floating Island, VISTA Pub**

(3rd Floor), 2085-14, Olympic-daero, Seocho-gu, Seoul .

**Bus Pick up: 18:00** Meet at main lobby at main entrance

**Bus Return: 21:45** Pick-up at the parking zone of Floating Island.

 *Please note: Tickets are required for this event.*